

.Farway Parish Council

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MINUTES OF THE ANNUAL GENERAL MEETING & ANNUAL PARISH MEETING OF FARWAY PARISH COUNCIL held on:

TUESDAY 12TH MAY 2026 at 7.30 pm

This meeting was held in the Parish Hall.

PRESENT: Cllrs. S. Snell (Chairman), S. Loud, K. Kenlock, S Kastner-Walmsley. District Councillor H. Parr, Sally Maynard (Clerk)

Three members of the public were present.

The Clerk opened the meeting and welcomed everyone. The first item on the agenda was to elect the Chairman – currently Cllr S Snell.

1. Election of Chairman: Cllr Steve Snell

Proposed by: Cllr Kate Kenlock

Seconded by: Cllr Stephanie Kastner-Walmsley

There were no other nominations therefore Cllr Snell was duly elected.

2. Apologies for absence – There were none.

3. Declarations of interest – There were none.

4. Election of Vice Chairman: Cllr Steve Loud

Proposed by: Cllr Kate Kenlock

Seconded by: Cllr Stephanie Kastner-Walmsley

There were no other nominations therefore Cllr Loud was duly elected.

5. Clerk to explain circulated accounts and to adopt them for the year ending 31st March 2026 and To approve and sign The Annual Governance Statement (part 1 of the Financial Return), and the Certificate of Exemption.

A copy of the AGAR 2025/2026 was read out to the Councillors by the Clerk and each question on Section 1 was agreed by the Council. The Clerk explained the Certificate of Exemption and as we have had income less than £25,000 by signing the exemption this would negate us from having to have an external audit. The Certificate of Exemption will be sent to pkf Littlejohn by 30th June 2026 in line with the Local Audit Regulations 2015 this was now approved and signed by the Chairman at this meeting. All in agreement. This was signed by the Chairman and Clerk and would be emailed.

6. Minutes of the last meeting held on 31st March 2026 were signed as a true and correct record.

7. To Co-opt to fill the Casual Vacancy for Parish Councillor. Following the resignation from Sue Tucker the post of Councillor had been advertised and the Clerk had been given the all clear for the Council to co-opt. Two parishioners attended the meeting and both showed an interest in being on the Council. Both members had been in contact with the Clerk who had explained the role of being a Councillor. Following discussion between the two people it was proposed that Tony Hudson be elected by Cllr Loud and seconded by Cllr Kenlock. All in favour. The Chairman welcomed Tony to the Council and thanked Richard Hare for also showing an interest and hoped that he would still attend meetings as a parishioner. The Clerk said that she would forward all relevant paperwork to Tony.

8. Financial Matters including payments to approve and (b) To approve and sign The Accounting Statements for the year end 31/03/2026 (part 2 of the Financial Return). And discuss Internal Audit report. Section 2 financial figures were discussed and variances from the previous year were explained. This was agreed and signed by the Chairman and by the RFO – Sally Maynard. Also, the internal audit report was read out. There were no issues to report. The Clerk said that all financial documents would now be on the website.

9. Parishioners Questions – There were none.

10. Highways: There have been a number of accidents in the Forde from tyre punctures to a member of the public falling off a bicycle. The Clerk said that she would chase up Stephen Kelly again regarding the repairs and to reiterate that there could be a very serious accident if left.

MINUTES OF THE ANNUAL PARISH MEETING:

Reports from County and District Councillors –

Cllr Arnott and Cllr Parr had sent a written report to Councillors by email before the meeting. It was suggested that the annual reports for both councillors could be put on the new website for members of the public to read.

Chairman's report: The Chairman read out his report for the year which reported that we had had 6 meetings throughout the year, planning applications that the Council supported and commented on. We are still chasing repairs to the Forde and reporting potholes for repair and welcome any members of the public who wish to report these on the Devon County Council website. We look forward to working with the new Councillor who will be co opted at this meeting. He thanked his fellow Councillors for their support and thanked Sally as Clerk for her work throughout the year.

Approval of accounts for Year ending 31st March 2026. The Clerk handed out a copy of the end of year accounts to Councillors before the meeting but ran through the receipts and payments. Cllrs had no comments. The Clerk asked for a formal adoption of the accounts which was made by Cllr Loud and seconded by Cllr Tucker. All in favour.

Discuss future plans for the existing Debibrillator: The Clerk read out an e-mail from South Western Ambulance service who run the memorandum of understanding for the defibrillator which is on the outside wall of the village hall. This is up for renewal next year 2027 but they have decided to step away from this service. This is a shame as it worked out to be a good way of having the debib. There are two options firstly we can hand back the defib as it is and purchase our own or we can have it gifted to someone or an organisation within the village who will then be responsible for maintaining it and also still having it registered with the circuit. Council discussed the options and agreed that the parish council would put forward to have it registered to them and Pat was happy to carry on as the guardian. Of course it still has a shelf life and bearing in mind we have had it for eight years this may need to be replaced at some point but could give us more time to fundraise for the purchase. The clerk to contact SWAST to arrange.

Discuss ideas for Community Infrastructure Levy monies (CiL): At present we still have £5781.72 that needs to be transferred to a savings account as this is the CIL money. The clerk suggested opening an instant savings account so that this can be ring fenced. It had been suggested that there is another defibrillator which is kept at the primary school but at the moment it is inside and therefore is not accessible 24 hours a day only when the school is open. Dawn Loud has approached the school to see if we could purchase a cabinet to go on the outside wall and put the existing defibrillator into the cabinet. They are in agreement with this and therefore the council were asked if some of CIL money could be used to purchase the cabinet. She will contact British Heart Foundation for a price and come back to the council.

As there was no further business the chairman declared the meeting closed and thanked everyone for coming.

SIGNED:DATE